

HARDWICKE CRICKET CLUB.



CLUB RISK ASSESSMENT. SEASON 2010.

1.0: Site details.			
1.1.	Site venue and type.		
1.2.	Date of assessment.		
1.3.	Name of person undertaking the assessment.		
2.0: Playing/Training area.		Please tick.	
2.1.	Check that the general area and surroundings are safe and free from obstacles. <i>(If no, outline the hazard, who may be at risk and any action taken or required).</i>	YES	NO
2.2.	Check the area is fit and appropriate for the activity. <i>(ie. check flooring, roof leaks, lighting, heating, water, security and welfare facilities. If no, outline the hazard, who may be at risk and any action taken or required).</i>	YES	NO
3.0: Equipment.		Please tick.	
3.1.	Check that it is fit and sound for the activity and suitable for the age group/ability. <i>(ie. check there is no equipment left from other activities or obstructions left in the sporting area. If no, outline the unsafe equipment, who may be at risk and any action taken or required).</i>	YES	NO
4.0: Participants.		Please tick.	
4.1.	Check that any registration or attendance register is up to date with medical information and contact details.	YES	NO
4.2.	Check that participants are appropriately attired for the activity. <i>(If no, please outline current state and action taken, if any).</i>	YES	NO
5.0: Emergencies.		Please tick.	
5.1.	Check that emergency vehicles can access the facilities, and that a working telephone is available with access to emergency numbers.	YES	NO
5.2.	Are emergency access points checked and operational. <i>(If no, outline the issues and any action taken or required).</i>	YES	NO

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6.0: Safety information.		Please tick.	
6.1.	Check that evacuation procedures are published, correct, posted and available for all to see.	YES	NO
6.2.	Confirm that volunteers and coaching staff have access to any information required relating to health and safety.	YES	NO
6.3.	Are emergency procedures published and accessible to those with responsibility for sessions in the club? <i>(If no, outline what information is missing and any action taken or required).</i>	YES	NO
6.4.	Does the club need to take any further action? <i>(If yes, please specify below).</i>	YES	NO
		DUE DATE.	
6.5.	Further action required. <i>(If further action is required a full risk assessment should be completed to determine the level of risk and any remedial action required to reduce the risk).</i>		

SIGNED:

NAME:

DATE:

- *A new risk assessment form must be completed at the start of each season, to ensure all possible hazards and risks have been identified and minimized, the Club is covered by its insurance policies, and any resultant changes are made to the Club policy documents.*
- *Please ensure all completed risk assessment documents are copied and sent to the Club Secretary.*